

# Privacy Policy

## BHKC PRIVACY NOTICE

BHKC respects your privacy and we will only use your information in the way we describe in this notice. When using your information, we aim to be fair and transparent and to follow our obligations under UK data protection laws. Your information is used for administering club membership, activities and demonstration events. BHKC is the data controller for the purpose of GDPR and the Data Protection Act 2018.

### **Our address is:**

British Historic Kart Club Ltd,  
79 Paddock Lane  
Redditch  
B98 7XT

Our Club contact for privacy and data is Club Treasurer who can be contacted by email at [pbrinkwo@blueyonder.co.uk](mailto:pbrinkwo@blueyonder.co.uk) or by writing to the address above.

### **Collecting your information**

We collect your information when you fill in membership application or renewal forms, and event entry forms. You can give us your information using paper forms or online forms. The information you give us may include your contact details (name, address, telephone number, email address), personal information and identifiers (date of birth, membership number), and details of karts and engines. When you give us information about another person, such as a child, parent, guardian, or emergency contact you should let that person know that you have given us the information.

If you are under 18 years old, we will also ask for information from your parent or guardian.

We may also collect information about you when you visit our website, in particular your IP (internet protocol) address.

### **Using your information**

We use your information when you first apply to become a member of BHKC, then to administer and renew your club membership and provide you with member benefits. We also use your information when you enter club events. For these events we may publish some of your information in a programme, which will be in the public domain. Your information is used in these ways to fulfil our contract with you.

We may ask you for emergency contact and next of kin details which we will only use in an emergency, and which is used for a legitimate interest. You should let the contact and next of kin know that you have given this information to us.

We will not use your information to send you marketing messages by email. We will not sell your information to another organisation.

## **Keeping Your Information.**

For BHKC volunteers, officials and honorary members, because of your lifetime relationship with historic karting and our club, we may keep your information indefinitely unless you ask us to delete it. For BHKC club members and entrants we will keep your information for three years after your last entry or membership, whichever is the latest.

## **Sharing your information**

We may share your information with clubs or organisations hosting BHKC events, the Motor Sports Association as required by its General Regulations for governing motor sport, with other MSA Registered Clubs, with medical personnel, or any other person if we have to comply with a legal obligation. We may also share your information with service providers, for example to print programmes.

## **Our website**

When you use our club website we may collect information about you, in particular your IP (Internet Protocol) address, by using cookies. We use this information to improve your web experience. Cookies help us to recognise you when you return to the website, and they may also help you to login securely to our web-based services, including on line entry and payment.

## **Security for your information**

Your information is held securely by us. We have taken all reasonable steps, and have in place appropriate security measures, to protect your information. Your information is not transferred outside the European Economic Area.

## **Your rights**

- You are entitled to a copy of the information we hold about you, and to ask us to correct any inaccuracies.
- You may ask us to stop using your information, and to delete it. If you ask us to do this we will not be able to continue our contract with you.
- You may make a complaint to the Information Commissioner ([www.ico.org.uk](http://www.ico.org.uk)).

This privacy notice was last updated on 1 July 2018, and we will communicate any further changes to you.